



# Top reasons to “Upgrade your Desktops”

with Microsoft Office Professional Plus 2007 and Windows Vista.

Your people drive your business' success. However, without the right tools and technology, they can't perform at their best. The new releases of Microsoft® Office Professional Plus 2007 and Windows Vista™ empower your desktops and your people. But don't take our word for it—here are some top reasons why you should upgrade your desktops today.

## Microsoft Office Professional Plus 2007 Edition: Top 10 reasons to upgrade.



**1. Improve productivity through easy-to-create shared documents:** Works seamlessly out-of-the-box with the new Microsoft Windows® SharePoint® Services creates a powerful, self-service collaboration environment that supports workflow-enabled document review. It also enables the creation of slide libraries for sharing Microsoft Office PowerPoint® content and the transfer of document libraries offline into Microsoft Office Outlook® for synchronization with Windows SharePoint Services.

**2. Provide employees with the tools to effectively manage an ever-increasing workload, (such as e-mail):** Now teams can track and audit the process of a project with improved workflows—a workflow allows people to attach a business process to items in Windows SharePoint Services. With Office Professional Plus 2007, people can easily create workflows within an e-mail or on the fly. New features also allow for serial and parallel workflows.

**3. Better manage network bandwidth and storage by reducing file size:** Enable smaller, more robust documents and deep integration with information systems and external data sources, helping reduce both cost and complexity and helping people to work confidently with consistent and current information.

**4. Simplify collaboration, instantly with innovative security technologies and instant messaging:** Microsoft Office Communicator 2007\* helps improve user productivity by enabling seamless communication with others in different locations or time zones through a range of communication options, including instant messaging (IM). Also, Office Communicator 2007 puts your people in control of their communications by making it easier for them to communicate directly from within the rich, familiar, and intuitive interface of their Microsoft Office desktop, including Outlook, Microsoft Office Word 2007, Microsoft Office Excel® 2007, and PowerPoint. Instant messaging and presence indicators will be enabled by a free service made available to Office Professional Plus 2007 customers.

**5. Help ensure protection of your company's critical information:** Information Rights Management enforces document and e-mail usage policies helping provide reduced risk of confidential information loss and reduced policy administration costs to protect your sensitive information.

**6. Help reduce time and cost with easy-to-use electronic forms:** Advances in Microsoft Office InfoPath® 2007 enable people to deploy forms as e-mail messages, for completion without leaving the familiar Outlook 2007 environment.

**7. Make it easier to share and coordinate calendars (inside and outside your organization):** Gives a consolidated view of upcoming appointments, tasks and e-mail messages flagged for follow-up. Allocating time to work on tasks is as easy as dragging and dropping them onto a calendar.

**8. Employees can now make quicker, more informed business decisions:** Office Excel 2007 makes sophisticated data analysis available for information workers through easier access to corporate data sources, redesigned interfaces for Microsoft PivotTable® dynamic views and more powerful and easy-to-use conditional formatting.

**9. New user interface:** Office Professional Plus 2007 makes it easier for people to find and use the powerful features. With over 1,500 commands in Office Word alone, the new interface is a sophisticated navigational tool that helps people discover the full potential of their Microsoft Office software.

**10. New graphics, charting engine, themes capability, and PDF format:** Advanced capabilities make it easy to create high-impact and compelling documents, spreadsheets, and presentations. New 3-D effects, shadows, reflection, glow, and surface texture tools make it easy to add highly professional-looking charts and diagrams. The new themes capability simplifies the process of applying a consistent look and feel to documentation, and now people can also share documents in PDF and Extensible Markup Language Paper Specification (XPS) format\*\*, without requiring additional third-party tools.

\*General availability for Office Communicator 2007 is targeted for October 2007. \*\*You can save as a PDF or XPS file from a 2007 Microsoft Office system program only after you install an add-in. For more information, see "Install and use a PDF or XPS add-in" at <http://r.office.microsoft.com/r/rldOOPDFXPSAddin?clid=1033/>.



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## Windows Vista: Top 10 reasons to upgrade.



### 1. Minimize security threats and system vulnerabilities:

Enhanced online security with Windows Vista browser-protected mode and anti-phishing helps protect your people's identities and data. Plus, safety-enhanced browsing in Windows Internet Explorer® 7 Protected Mode mitigates threats from malicious software such as viruses, spyware, and root kits. Also the Windows Vista User Account Control (UAC) feature makes it easier to implement standard user privileges on your PCs. Now you can create a separate account for each user and control which Web sites, programs, and downloads they can use and install while reducing the attack surface area of your company PCs.

### 2. Reduce the time and cost of troubleshooting and resolving system issues:

Powerful, integrated search capabilities save people time by helping them quickly find just about anything on their PCs. Plus, a new user interface provides better stability, improved user experience, richer visualization, and easier navigation.

### 3. Increase user productivity by simplifying the way people organize and search for files and information:

Powerful, integrated search capabilities save people time by helping them quickly find just about anything on their PCs. Plus, a new user interface (Windows Aero™) provides better stability, improved user experience, richer visualization, and easier navigation.

### 4. Reduce the time to configure and deploy a new PC:

Tools such as System Image Manager have the potential to make installations faster, more manageable, and less error-prone. System Image Manager uses the modular architecture of Windows Vista and its XML-based unattend format to enable better servicing and language independence.

### 5. Reduce the complexity of image configuration and the number of system images managed:

A new imaging format in Windows Vista allows for hardware and language independence, reducing the number of desktop images needed when deploying to corporate PCs with a variety of hardware and language settings.

### 6. Increase mobile worker productivity by making it easier to connect and synchronize remotely:

Your people can better collaborate with teams, partners, and customers—regardless if they are on the road or in the office. Sync center manages data synchronization between PCs and devices and wireless connections with enhanced security help protect your mobile workforce.

### 7. Reduce the time of supporting and managing mobile and remote systems/people:

Remote Assistance is a collaborative help tool that lets IT professionals remotely view and share control of the user's computer to assist in diagnosing and resolving computer troubles.

### 8. Help prevent the loss of critical or sensitive company information from lost or stolen PCs:

Windows BitLocker™ Drive Encryption† helps protect your data if laptop is lost or stolen.

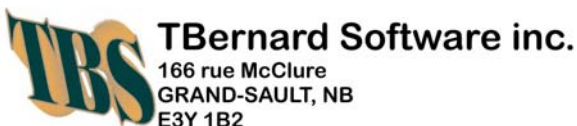
### 9. Increase team productivity by making it easier to share information and ideas without a network:

With the Windows Meeting Space feature, your teams can hold peer-to-peer, ad-hoc meetings to share ideas in real time, without the need for a wireless network or projector.

### 10. Help ensure corporate compliance:

Granular event logging, auditing, and tracking enable compliance throughout your network.

†Supported in Windows Vista Enterprise.



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